



Job Title:	Recycling Operative		
Summary:	To effectively and efficiently sort waste material into the correct bay or area.		
Reports to:	Recycling Supervisor	Last updated:	January 2017

<b>Duties:</b>
<ul style="list-style-type: none"><li>- To manually identify and sort waste materials by hand into the correct material bay or area, including but not limited to: plastic, metal, glass, paper, cardboard and general house hold waste</li><li>- To maintain a clean and tidy work area</li><li>- To carry out general cleaning duties as required, including sweeping, mopping and cleaning surfaces</li><li>- To effectively and proactively communicate with other members of your team</li><li>- To proactively look to improve processes and promote change to reduce waste</li><li>- To positively represent the company at all times, being polite and helpful to others</li><li>- To assist in other reasonable duties as required by the company</li><li>- Working unsociable hours including very early mornings, weekends and overtime where required by the Company</li></ul>

<b>Skills:</b>
<ul style="list-style-type: none"><li>- Keen approach with a positive can do attitude</li><li>- Good concentration and work focus</li><li>- Flexible and adaptable approach to tasks</li><li>- Professional, polite and courteous manner</li><li>- Good coordination skills</li><li>- Health &amp; Safety awareness of yourself and others</li></ul>

<b>Qualifications:</b>
<ul style="list-style-type: none"><li>- Training Provided</li></ul>

<b>Desirable or beneficial to the role but not essential:</b>
<ul style="list-style-type: none"><li>- Previous experience in a similar role or industry is beneficial, but full training will be given</li><li>- The role may include lifting and manoeuvring heavy loads</li><li>- The role is within a busy and demanding environment</li></ul>